

# W ilthorpe Infant School



**SCHOOL PROSPECTUS**  
**2010/2011**  
**Head Teacher : Mrs C. Brady**



**WELCOME!**

This school prospectus is meant as a handy reference guide for busy parents. If you want the bigger picture please ask for an appointment to visit our school or access our **website**;

<http://www.wiltonhorpeinfants.co.uk>

Wiltonhorpe Infant School is a happy, thriving school with dedicated staff and Governors who strive to provide the very best for the children.

**OFSTED inspection in September 2009 judged our school to be good.**

We have a number of awards including;

**Primary Quality Mark** (reading, writing and mathematics)  
**Healthy School Silver Award** (healthy lifestyle)  
**Sportsmark and Activemark** (Sport and PE)  
**Arts Mark Gold Award** (Creativity and the Arts)

Our mission (for everyone) is

**Aim High and Never Give Up!**

We hope you and your child will be very happy here.

Mrs C Brady  
Head Teacher

**SCHOOL ADDRESS AND DETAILS**

**ADDRESS:**

Greenfoot Lane  
Wilthorpe  
Barnsley  
South Yorkshire  
S75 1AQ

School – Tel and Fax: 01226 288676  
School email: [wilthorpe.infant@barnsley.org](mailto:wilthorpe.infant@barnsley.org)  
Website; <http://www.wilthorpeinfants.co.uk>

Children's Centre – Tel and Fax; 01226 298642  
Children's Centre email – [wilthorpe.cc@barnsley.org](mailto:wilthorpe.cc@barnsley.org)

**DESIGNATION:**

Co-educational County Infant School

**AGE RANGE:**

3 to 7 years (including a nursery unit)

**CHAIR OF GOVERNORS:**

Mr J. Feasby  
c/o Wilthorpe Infant School  
Tel. 01226 288676

**EDUCATION AUTHORITY:**

Barnsley Metropolitan Borough Council  
Education Offices  
Berneslai Close  
Barnsley  
South Yorkshire S70 2HS  
Tel. 01226 770770

**SCHOOL AIMS**

**Our vision statement – ‘Aim high and never give up!’**

**Aims for the pupils**

Wiltonhorpe Infant and Junior Schools promote high achievement and learning by working with children to:

- develop enquiring minds and a spirit of curiosity
- have high self-esteem – respecting themselves, others and the environment
- be able to work independently and collaboratively
- achieve high standards in all areas of the 21<sup>st</sup> century curriculum
- seek to extend themselves in mind, body and spirit
- think creatively and meet new challenges with a smile

**Mission for the school**

We will accomplish this by;

- creating a happy, caring, safe, fair and courteous atmosphere where everyone is valued and can grow in confidence
- recognising and promoting high standards, effort and attainment through innovative teaching and an investigative approach to learning
- providing a carefully planned, well resourced, stimulating learning environment in which ICT is thoroughly embedded that reflects the needs and interests of all our children
- valuing and appreciating everyone as learners in our school community; children, parents, staff and governors by nurturing a desire to succeed and a sense of pride in their learning
- celebrating, valuing and respecting the diversity of races, religions and cultures represented in our school and our community
- helping children to appreciate the benefits of healthy living and physical and mental fitness
- providing equal opportunities for everyone to access learning and to achieve according to their needs, abilities and disabilities
- working closely with parents and carers as partners in learning
- continually reviewing and improving the service we offer to all

## WILTHORPE CHILDREN'S CENTRE

The Children's Centre is open for 49 weeks per year from 8am to 6pm and provides a range of services for children and their families including

- Full day care and education for children aged 3 months to 5 years.
- Family support and parental outreach.
- Information on learning, training and employment.
- Health Services
- A base for local childminders.
- Links with other services and professionals.

### CHILDREN'S CENTRE STAFF

Mrs J Else	Manager
Mrs J Bowden	Deputy Manager
Mrs C Hartley	Receptionist
Mrs M Haliday	Family support worker
Mrs G Headen	Outreach worker
Miss L Portmann	Senior Early years Practitioner
Early years practitioners;	Miss N Higginbottom, Miss P Wroe, Miss L Mountain Mrs S Beaumont, Mrs L Unitisz, Mrs J Coates
Early Years assistants;	Miss A Laverack, Miss J Ryan, Mrs D Joseph, Mrs C Priestley, Mrs L Brannon, Ms K Pierce
Qualified teacher	Mrs L Nash

### ADMISSION TO THE CHILDREN'S CENTRE

Admission to the children's centre is by application to the centre manager.

**Attendance in the Children's Centre does not necessarily guarantee a place in the Nursery or the Infant School.**

Please ask at the reception for a copy of the Children's centre prospectus for further details.

### EXTENDED SCHOOL CARE

The following out of school provision is offered. Please ask in school for details.

- **Breakfast Club**
- **After school Club**

**SCHOOL GOVERNORS**

Mr J Feasby (chair)	Co-opted (Community)
Mrs P Heggie (vice chair)	Co-opted (Community)
Mrs K Hodgson	L.A.
Vacancy	L.A.
Mrs C Best	Co-opted (Community)
Miss K Jackson	Parent Governor
Mrs L Addy	Parent Governor
Mrs T Hickling	Parent Governor
Mrs L Sowerby	Parent Governor
Mrs C Brady	Head Teacher
Mrs V Dickinson	Teacher Representative
Miss S Russell	Staff Representative

The Governors produce an Annual Report and all parents of pupils in school are able to access this via the internet at <http://schoolprofile.parentscentre.gov.uk>

If you wish to contact the Governors please address all communications to the school

**SCHOOL STAFF**

<b>Mrs C Brady</b>	Head
<b>Mrs V Dickinson</b>	Deputy head
<b>Miss A Oldknow</b>	Senior leader / Year 1 class teacher
<b>Mrs E Ellis</b>	Senior leader / Reception class teacher
<b>Mrs Wendy Parker</b>	Senior leader / Business manager
<b>Mrs S Bean</b>	Year 2 class teacher
<b>Mrs C Walker</b>	Year 2 class teacher
<b>Mrs K Hanley</b>	Year 2 class teacher
<b>Mrs Jo Brook</b>	Year 1 class teacher
<b>Miss L Taylor</b>	Reception class teacher
<b>Mrs Mary Gregson</b>	Nursery teacher
<b>Mrs Laura Nash</b>	Nursery teacher / Children's centre QTS
<b>Mrs L Untisz</b>	Nursery Nurse
<b>Mrs L Blackburn</b>	Nursery Nurse

**TEACHING ASSISTANTS**

<b>Mrs C Bonson,</b>	<b>Mrs C Burkinshaw</b>	<b>Mrs D Rutt,</b>
<b>Mrs D Holmes</b>	<b>Mrs L Ellis,</b>	<b>Mrs D Craig,</b>
<b>Mrs J Nielson</b>	<b>Mrs N White</b>	<b>Miss S Russell (HLTA),</b>

**OTHER STAFF**

<b>Mrs C Mitchell</b>	School secretary	<b>Mr S Smith</b>	Caretaker
<b>Mr G Taylor</b>	Pianist	<b>Mr I Byrne</b>	ICT
<b>Mrs J Wade</b>	Recorders		

**CLEANING STAFF**

<b>Mrs C Batty</b>	<b>Mrs R Poskitt</b>	<b>Mrs P Smith</b>	<b>Mrs P Cookson,</b>
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**KITCHEN STAFF**

<b>Mrs L Law</b>	<b>Miss P Barraclough</b>
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**LUNCHTIME SUPERVISORS;**

<b>Mrs W Clarke</b>	<b>Mrs S Eastwood</b>	<b>Mrs C Batty</b>
<b>Mrs M Reel</b>	<b>Mrs C Brailsford</b>	<b>Mrs B Casper</b>

## ADMISSION ARRANGEMENTS

### ADMISSION TO THE NURSERY UNIT

Children's names may be placed on the nursery class waiting list **after their second birthday**, for either a morning or afternoon session.

Children are admitted to nursery in chronological order of their dates of birth, and not on length of time on the waiting list. We aim to offer, where possible, at least one term's nursery experience to each child before starting school. However, the demand for places is always high.

**Attendance in the nursery class does not necessarily guarantee a place in the Infant School.**

Please ask in the nursery for a copy of the Nursery prospectus for further details.

### ADMISSION TO SCHOOL

The Authority's admission arrangements which will be implemented for the 2010-2011 school year are as follows:-

The school's standard admission number is 60. There are two points of admission to the Reception class

- 1st September for birthdays between 1st September and 31st December.
- 1st January for birthdays between 1st January and 31st August.

### PROCEDURES FOR ADMISSION

Parents are now able to apply for their child to attend any school in Barnsley, or the surrounding district, regardless of their address. A formal application must be made to **the school of your choice** using the form in the Local Authority's Admissions Handbook. The Admissions Handbook will be sent by the school to all those parents of children registered in nursery and from the Local Authority to all other parents.

**All decisions regarding the admission of children to the school rest with the Local Education Authority.**

### TRANSFER TO THE JUNIOR SCHOOL

Transfer to the Junior School takes place at the end of the school year in which the children are seven. We endeavour to make this transition as smooth as possible by incorporating many visits to the Junior school throughout year 2.

**Admission to the Infants School does not automatically mean admission to the Junior School.**

## SUMMARY OF THE CHANGES TO SCHOOL ADMISSIONS - SEPTEMBER 2011

Parents are to get greater flexibility over choosing when their children start primary school. The changes will affect children due to start school in **2011 / 2012** (i.e. children with dates of birth from 1/9/2006 to 31/8/2007).

Parents of children who have their fourth birthday between 1 September 2010 and 31 August 2011 will be offered a full time place in school from 1 September 2011. This will then be rolled forward for all 4 year olds in subsequent years.

### **The offer to parents at Wilthorpe Infant School:-**

Your child can be admitted to the reception class in the September following their fourth birthday.

For parents who do not wish to accept the offer of a full time place in school for their child the options are;

- Part time school place (morning or afternoon sessions)
- Full time early years place (25 hours per week) - either part time in the nursery plus part time in Children's centre or full time in Children's Centre (there is no guarantee that these can be offered due to the availability of places)
- Part time early years place (morning or afternoon sessions – 15 hours per week) – in the nursery
- Defer admission to school to a term within the same school year (January or April)
- Defer admission to the following school year (year 1)

The following options are **not** available;

- A full time school place split between the school and the nursery or Children's Centre.
- Any split of a part time school place
- Splitting a full time early years place between two nurseries at separate schools.

### **Please note;**

- Parents of children in the nursery or Children's Centre must apply for a place at the school if they want their child to transfer to the reception class
- Attendance at the nursery or Children's Centre does not guarantee admission to the school

### **School admissions**

If you require more information about how the admission arrangements for primary schools have been amended to reflect the change in the School Admissions Code, please contact School Admissions, Bernselai Close - telephone 773677.

## ORGANISATION OF THE SCHOOL

### ORGANISATION OF CLASSES

There will be 180 children on the roll in school this academic year (excluding nursery). Children are generally grouped in classes according to their age in the following year groups:

Reception (R) classes 1 and 2

Year 1 (Y1) classes 3 and 4

Year 2 (Y2) classes 5 and 6

This year the number on roll is divided between six classes.

The placement of individual children is at the discretion of the Head Teacher.

### SCHOOL SESSION TIMES FOR PUPILS

Morning Session: 09.00 am – 12.00 Noon (Break 10.30 am – 10.45 am)

Lunchtime: 12.00 Noon – 1.00 pm

Afternoon Session: 1.00 pm – 3.20 pm (Break 2.10pm – 2.20 pm)

Doors will open at 8.50a.m. to allow you time to settle your child into school. There will usually be a “start of the day activity” posted on the whiteboard or in your child’s morning book. Please note that there is **no supervision** for children who arrive at school before this. Although staff are on the premises, this time is used for preparation.

### ARRIVING AT AND LEAVING SCHOOL

Car Parking Facilities; The car parking space at school is limited and is restricted to use by staff and official visitors only. Disabled Parking is available at the top entrance to school.

### **DO NOT PARK ON THE ZIG ZAG LINES!**

Parking in the entrance to the car park creates dangers for all children when arriving at and leaving school. We request that the appropriate and legally accepted parking spaces on Greenfoot Lane and the surrounding areas are used. It is also dangerous to reverse into and out of school entrances or to complete 3 point turns outside school. Please drive around the crescent.

**This is to ensure the safety of all children including yours!**

## **SCHOOL UNIFORM**

Children should be sensibly dressed in easy to manage clothes. Flat-heeled shoes are a necessity. School uniform is optional, although it is worn by the majority of children.

### **BOYS**

Grey or black shorts or trousers, red or white polo shirt and red sweatshirt, pullover, fleece or cardigan

### **GIRLS**

Grey or black skirt, pinafore or trousers, red or white polo shirt and red sweatshirt, pullover, fleece or cardigan. Red and white gingham summer dress

Many items emblazoned with the school logo are available to purchase from the reception.

For PE could you please send a PE bag with a white t-shirt, black shorts and trainers (these are required for outdoor PE sessions.)

**ALL CLOTHES ARE TO BE MARKED CLEARLY WITH THE CHILD'S NAME.**

## **JEWELLERY**

As part of the school's dress code, the wearing of jewellery is generally considered to be unnecessary (other than small ear studs) for both safety and security reasons.

In accordance with Barnsley Education Authority Policy (Circular /95/9)

**ALL JEWELLERY MUST BE REMOVED FOR PHYSICAL EDUCATION.**

**NB:** Children will be unable to take part in PE lessons whilst wearing jewellery, and they will therefore not be fulfilling the legal requirements of the National Curriculum.

**Please note – Covering earrings with tape or plasters is not allowed.**

Parents can support the school in ensuring children's safety by:-

- (a) removing jewellery before coming to school on the days PE is timetabled

**OR**

- (b) ensuring that children are able to remove jewellery themselves.

## ATTENDANCE

If your child is ill, or unable to attend school, please notify the school immediately either by telephone or in writing. Without notification, an absence will be recorded as “unauthorised” and will be on your child’s record and also shown as part of the school’s published attendance record. To show how important we think good attendance is we reward good attendance for individual children with termly certificates and class awards.

What is not a good reason for absence?

Not having the correct school uniform, waiting in for service, problems with the car, sleepovers, oversleeping, shopping, concerns about bullying or behaviour, child not wanting or refusing to come to school etc.

Our school attendance record for 2009/10 was 94.8% with 5.2% authorised absences and 0.5% unauthorised absences.

### LEAVE OF ABSENCE

The Governing Bodies of Wilthorpe Infant and Junior Schools have adopted the following Attendance Policy:-

- The Headteacher can only authorise a maximum of 2 weeks leave in any one academic year. Only in **exceptional circumstances** may the amount of leave granted exceed more than 2 weeks. These are:-
  - restrictions on leave time imposed by a parent’s employers – a letter from your employer should accompany your request
  - the nature of the trip e.g. visiting family members overseas, an exceptional experience

Requests for authorised leave of absence in term time will only be considered if;

- the leave is **not** in the first half term of a new academic year
- the leave is **not** between February and May half-terms for pupils in years 2 and 6 due to the timing of the Key Stage 1 and 2 S.A.T.s tests
- the pupil has no internal examinations/assessments near or during the time of the proposed absence
- the pupil’s absence does not cause his/her attendance rate to fall below the national average.

Following the implementation of the Anti-Social Behaviour Act 2003 absences caused as a result of parental holidays in term time that have not been approved by the Headteacher will incur a Fixed Penalty Fine of between £50 and £100 per child.

# Wilthorpe Infant School – PROSPECTUS 2010/2011

**Before you take a holiday in term time please consider the facts;**



1. It **will** affect your child's education.
2. If a child misses school for a two week holiday and in addition has 5 days off due to sickness each year then over their whole school life this equates to **36 weeks** of missed schooling. As a school year is only **39 weeks** this is practically **a whole year of school!**

Your child could be sitting their GCSEs with children who have had an extra year in school. Is that fair?

3. In a two week absence your child will miss **10 hours** of literacy, **10 hours** of numeracy and **25 hours** of other subjects including Science, IT, PE, RE, PSHE, History, Geography, Music, Art and Technology
4. There is **no** automatic entitlement to two weeks authorised absence.
5. All factors will be taken into consideration if you apply for a period of absence including;
  - Reason for absence
  - Prior attendance (below 94% and it will not be authorised)
  - Time of year (not in the first half term or in the months running up to statutory tests)
  - Parents' work commitments
6. Barnsley local authority, who are ultimately responsible, will issue parents with a fixed penalty of **£50** for unauthorised absence.
7. Education welfare officers **do** visit families where attendance is a concern.
8. If you value your child's education – they will too.

**Parents wishing to apply for leave of absence should obtain an application form directly from the headteacher.**

All unauthorised absences exceeding ten sessions (five school days) in one school term will be notified to the Education Welfare office.

## **EDUCATION WELFARE OFFICER**

The Educational Welfare Officer (EWO) for Wilthorpe Infant School advises families about assistance with school meals and clothing grants and receives any applications for these. She visits the school regularly and may be asked by the school to visit you if there are attendance or other problems concerning your child in school.

The EWO can be contacted either through the Head Teacher or the Education Office, Berneslai Close, Barnsley.

## FOOD AND DRINK

### SCHOOL MEALS

School meals are cooked on the premises.

The choices are;

- Grab-a-bag - a packed lunch service
- Hot school meal
- Jacket potato – with a choice of fillings

Vegetarian option available

The cost of school dinners is £1.70 per day, i.e. £8.50 per week. This should be sent to school on Mondays in an envelope clearly marked with your child's name and class.

Children may bring a packed lunch from home. This should be stored in a lunch box with a drink in either a carton or plastic container. **Glass bottles or cans are not allowed.** As a school we are promoting a healthy diet as part of children's health education, and therefore sweets and chocolate bars are **not to be included** in a packed lunch.

Free school meals are available for your child if you or your partner, receive income based job seekers allowance or income support. Contact Janet Marshall on 773513 for more information.

### MILK

School milk is available during the day at a cost of £8 per term. No drinks other than water will be offered. Children who are entitled to free school meals will also receive free school milk.

### WATER

Children are encouraged to drink water through the day. Could you please provide your child with his/her own water bottle filled freshly each day. If necessary, bottles can be refilled during the day. Can you please ensure that the water bottle has a sports top and is clearly marked with your child's name. Bottles are available to purchase from the school reception for £1.50.

### FRUIT

A piece of fruit/vegetable is provided daily for your child and we encourage children to try different things. Please inform school if you do not wish for your child to receive this fruit/vegetable.

## HEALTH AND SAFETY

### SAFETY OF CHILDREN

- a) Children will not be allowed to leave school premises whilst the school is in session, unless accompanied by a parent, or another authorised and responsible adult.
- b) A Fire Drill is held once a term to train children in the appropriate procedures. This is reported termly to the Governing Body.
- c) The safety of the children, staff and parents is a priority of any school. Wiltonhorpe Infant School has a successful security system with all doors being secured at the beginning of each session. Entry to the school can only be gained by ringing for attention at the Main Door to Reception.
- d) Gates onto the main playground are locked at 9.15 other than the main gate which must be kept bolted and hooked at all times.
- e) Parents and visitors are requested not to bring dogs on to the school premises (with the exception of enabling dogs).
- f) No smoking is allowed anywhere on school premises

### ILLNESS AND ACCIDENT PROCEDURES

If your child is taken ill at school, we will contact you as necessary from the information given on your child's Admission Form.

**NB! It is vitally important that contact information is accurate and kept up to date, and we would ask you to inform us of any changes.**

If your child has a serious accident and needs hospital attention, an ambulance will be called, or your child will be taken by car and you or a close relative will be contacted immediately.

You will be informed of minor bumps to the head that occur in school by a standard letter giving you details of what happened and any action taken.

### MEDICATION

Only medicines prescribed by a doctor can be administered in school. All medicines will be kept in a secure place, but will be accessible at all times. This is part of the school's Health and Safety Policy. Parents will be asked to complete a form giving details of how and when any medication should be given. Asthma Inhalers may be kept in a safe place in the classroom.

### MEDICAL PROBLEMS / DISABILITIES

Please keep us informed of any medical problems or disabilities which may affect your child's well being or his/her ability to learn effectively.

## THE SCHOOL IN THE COMMUNITY

### SCHOOL VISITS

Educational visits are an essential part of our creative curriculum. Children have the opportunity to learn directly from these experiences. Such visits provide an exciting and challenging way of learning that is followed up back in the classroom.

We will need to have your permission before children are allowed to leave the premises.

It will be necessary to ask parents to contribute towards the cost of these visits. These contributions are voluntary. **However, the Governing Body wishes to make it clear that where voluntary contributions are insufficient, it may not be possible for the visit to take place.**

### COMMUNITY LINKS

Our school is committed to developing its involvement with both the local and wider communities in the area. We already have links with the local church, Police and Fire Services, the Health Authority, local and national charities and joint projects with businesses in Barnsley.

Students on placement are regular contributors to our school. We have students from Huddersfield University, Holgate, Kingstone, Barnsley College and Trident.

### LINKS WITH WILTHORPE JUNIOR SCHOOL

Most of our children transfer to the Junior School in the school year after their seventh birthday. With this in mind a programme of visits to the Junior School are planned in the Spring and Summer terms to help children become familiar and confident with the next phase of their school life. The Junior School Staff also visit the children in the Infant School on a number of occasions.

### SUPPORTING CHARITIES

We think it is important as part of children's moral and spiritual education that we encourage generosity. Our Harvest celebration in the autumn time is one of the occasions when we ask for your support.

### SCHOOL COUNCIL

The school council prepares children for their future role as citizens. We appreciate the honesty and fresh thinking that the elected pupil members of our school council bring to finding solutions to problems at Wilthorpe Infant school.

**PASTORAL CARE AND DISCIPLINE**

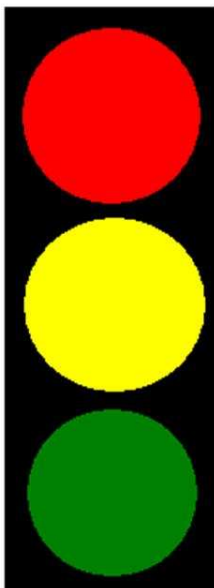
**Our Golden Rules;**

- **Be gentle**
- **Look after property**
- **Be honest**
- **Be kind and helpful**
- **Be polite and listen**
- **Work hard**

Let's **"Catch them being good!"** – We need to work together on this!

**SPECIAL MENTION**

Each Friday class teachers choose children to be awarded a certificate in assembly.

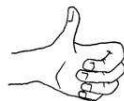


**STOP!**

**CAUTION!**

Think  
about it!

**GO!**



**TRAFFIC LIGHTS**

In all classes we use the traffic light system. Every child starts each new day on green and they are rewarded if they remain on green all day.

If there is any unacceptable behaviour the child will be progressively warned until there are sanctions.

The Head Teacher reserves the right to exclude children whose behaviour is not acceptable. Both parents and the Chair of Governors will be informed of this before it is carried out.

## OUR CREATIVE CURRICULUM

### HOW DO CHILDREN LEARN BEST?

Children learn most effectively through a well-planned and challenging curriculum. We use a variety of first-hand experiences which bring a topic alive and really help children to understand by touching, seeing and doing.

Educational visits, visitors and well-planned play opportunities play a vital role in our creative curriculum.

We deliver the **CORE** national curriculum subjects;

- **ENGLISH**
- **MATHEMATICS**
- **SCIENCE**
- **ICT**

in a themed topic approach incorporating the **FOUNDATION** subjects;

- **HISTORY**
- **GEOGRAPHY**
- **ART**
- **DESIGN & TECHNOLOGY**
- **MUSIC**
- **PE**

We concentrate on developing **THINKING SKILLS** with the children. These skills include;

- **INFORMATION PROCESSING**
- **REASONING**
- **ENQUIRY**
- **CREATIVE THINKING**
- **EVALUATION**

### PSHE AND CITIZENSHIP

We use the SEAL (Social and Emotional Aspects of Learning) materials which consist of six topics taught throughout the year and include an anti bullying week.

**SEX AND RELATIONSHIP EDUCATION** and **DRUG EDUCATION** are taught at a level appropriate to your child's age and understanding.

## **RELIGIOUS EDUCATION**

The 1988 Education Act requires Religious Education to be taught in accordance with the locally agreed syllabus.

R.E. is taught through themes in assemblies and in class from the locally agreed syllabus. Wherever possible, this relates to events, festivals and stories that are relevant to the lives of young children.

## **COLLECTIVE WORSHIP**

An act of daily collective worship is a legal requirement for schools. It can either be a whole school or class assembly. Collective worship, whilst being broadly Christian, also includes a celebration of other religions and cultures.

Visitors from local community churches make welcome contributions to our collective worship.

Parents have a right to withdraw their child from collective worship by arrangement with the Head Teacher.

## **HOMEWORK**

**READ** to your child  
**READ** with your child  
**LISTEN** to your child reading

In addition, short homework activities of different kinds will be provided that link to work in the classroom; simple games, key words to learn, number facts to practise etc.

Don't forget the most important homework of all – **TALK!**

## **CHILD PROTECTION**

We have a Safeguarding Policy and a designated teacher for Child Protection issues. We work closely with Social Services, the School Nurse, Health Visitors and other agencies.

**NB!** To ensure children's safety, all adults working in school (including volunteers) have to undergo a CRB (Criminal Records Bureau) check.

## ASSESSMENT

Assessment at Wilton Infant School is used primarily to inform planning and to ensure that children make good progress. It is based on three questions;

- Where is the child now?
- Where do they need to be?
- How are we going to get them there?

At the end of the Foundation Stage (Reception class) the picture of assessment that has been built up across the six areas of learning is reported to parents and to the local authority in the form of the **Foundation Stage Profile**.

At the end of Key Stage 1 (year 2) children are assessed in the National Curriculum by teacher assessment in English, Maths and Science. SATs tests are also taken by all the children. The tests are simply a snapshot of children's attainment and are used to consolidate teacher assessment. You will receive a written record of your child's progress in these assessments.

We use the information gained through assessment in order to track your child's progress from the Foundation Stage to Key Stage 1. Intervention programmes in reading, writing or mathematics may be used to keep children on track to meet age related expectations.

### SUMMARY OF END OF KEY STAGE ONE ASSESSMENTS 2010

#### Percentage at each level

	<b>W</b>	<b>1</b>	<b>2C</b>	<b>2B</b>	<b>2A</b>	<b>3</b>
Reading	2	11	9	11	32	34
Writing	2	7	11	30	30	20
Mathematics	2	7	18	11	27	34

**Reading**                    86% Level 2 and above  
34% Level 3

**Writing**                    91% Level 2 and above  
20% Level 3

**Mathematics**            90% Level 2 and above  
34% Level 3

## INCLUSION

The School is committed to being an educationally inclusive school where all our pupils – irrespective of ethnicity, attainment, age, disability, gender or background – can feel valued, successful, happy and included. We seek to remove all barriers to learning and participation.

### **SPECIAL EDUCATIONAL NEEDS**

Following the Special Needs Code of Practice (2001) children with special needs are monitored in two tiers;

#### **Early Years / School Action**

Children have their needs met in the classroom by class teachers; they will plan appropriate and differentiated tasks through individual educational plans (IEP's) and group educational plans (GEPs) and these will be monitored by the Special Needs Co-ordinator.

#### **Early years/School action plus**

Children may have specific problems that need help from outside agencies. If the need arises you, as parents, will be consulted and the staff, Head Teacher, Special Needs Co-ordinators and the Local Education Authority will work together to plan how best to meet the needs of your child. This may occasionally lead to a **Statement of Special Educational Needs** which simply recognises the need for additional help for that child.

### **PUPILS WITH DISABILITIES**

The SEN and Disability Act 2001 extended the Disability Discrimination Act 1995 (DDA) to cover education. Since September 2002, the Governing Body has had three key duties towards disabled pupils, under Part 4 of the DDA:

- not to treat disabled pupils less favourably for a reason related to their disability;
- to make reasonable adjustments for disabled pupils, so that they are not at a substantial disadvantage;
- to plan to increase access to education for disabled pupils.

### **EQUAL OPPORTUNITIES/RACE EQUALITY**

Our school is committed to equal opportunities for all children, regardless of gender, race or creed. We actively promote good race relations, and seek to eliminate any racial discrimination. We have a nominated Race Relations Officer (Mrs L Corson) and systems in place for monitoring racist incidents.

### **GIFTED AND TALENTED**

We aim to identify all children who are gifted or have a special talent – please help us identify and support these children.

**PARENT – SCHOOL PARTNERSHIP**

**You are the most important link in your child's education.**

You can help by;

- watching out for the weekly newsletter. (You can also get it emailed straight to you or you can download it from our website)
- looking at class noticeboards
- coming to our many events in school e.g. concerts, assemblies, fairs, coffee mornings etc.
- accompanying the children on educational visits
- helping in school
- helping your child with homework
- attending termly meetings with your child's class teacher
- joining the PTA or the Parent Council
- letting us know when we get things right or wrong
- making suggestions for improvements
- being vigilant about suspicious people or things
- keeping us posted about major events in your child's life outside school
- making sure your child has all he or she needs for school
- providing us with up to date contact details for use in emergencies
- filling in our annual questionnaire

**ANNUAL QUESTIONNAIRE**

Results from the Autumn 2008 questionnaire indicated that over 80% of respondents felt that their children enjoyed coming to school, their individual needs were met, they felt safe and were progressing reasonably well.

**PARENT COUNCIL**

The parent council meets each term to discuss issues of importance to parents. There is an elected representative from each class and the meetings are minuted and shared with all.

**PTA**

This vital group of volunteers meets on the first Wednesday of every month at 9.15am. The PTA raises funds to buy much needed resources for school.

**COMPLAINTS PROCEDURE**

The procedure proposed by Barnsley Education Authority is as follows:

1. Talk to your child's class teacher
2. Talk to the headteacher
3. Talk to one of the Governors

If necessary follow the formal complaints procedure;

4. Write to the Chair of Governors – your complaint will be discussed by the full Governing Body
5. Write to the Local Authority

All complaints will be dealt with as quickly and effectively as possible.

**SCHOOL HOLIDAY DATES – 2010/2011**

The 2010/2011 holiday dates will be as follows:

<b>TERM</b>	<b>SCHOOL CLOSSES AT 3.20 P.M ON</b>	<b>SCHOOL REOPENS AT 9.00 A.M. ON</b>
<p><b>Autumn Term 2009</b></p> <p>Beginning of Term Half Term End of Term</p>	<p>22<sup>nd</sup> October 2010 21<sup>st</sup> December 2010</p>	<p>7<sup>th</sup> September 2010 3<sup>rd</sup> November 2010</p>
<p><b>Spring Term 2010</b></p> <p>Beginning of Term Half-Term End of Term (Easter)</p>	<p>17<sup>th</sup> February 2011 8<sup>th</sup> April 2011</p>	<p>4<sup>th</sup> January 2011 28<sup>th</sup> February 2011</p>
<p><b>Summer Term 2010</b></p> <p>Beginning of Term May Day Bank Holiday Polling day</p> <p>Half Term (Spring Bank)</p> <p>End of Term (Summer Holiday)</p>	<p>29<sup>th</sup> April 2011 4<sup>th</sup> May 2011</p> <p>27<sup>th</sup> May 2011</p> <p>22<sup>nd</sup> July 2011</p>	<p>26<sup>th</sup> April 2011 3<sup>rd</sup> May 2011 6<sup>th</sup> May 2011</p> <p>6<sup>th</sup> June 2011</p>
<p><b>In-Service Training INSET Days (included above)</b></p> <p>1 – 6<sup>th</sup> September 2010 2 &amp; 3 – 1<sup>st</sup> and 2<sup>nd</sup> November 2010 4 – 18<sup>th</sup> February 2011 5 – 11<sup>th</sup> April 2011 6 – 5<sup>th</sup> May 2011</p>		



*Aim high  
and  
never give up!*